

Terrell County Board of Education

VOUCHER AUTHORIZATION

Please prepare a pay voucher as follows:

DATE: _____

TO: _____

AMOUNT: _____

\$ _____ -

ACCOUNT NUMBER: _____

JUSTIFICATION: _____

APPROVAL: _____

DATE: _____

1. List or attach any supporting information.
2. Attach all registration forms or other forms needing to be mailed in duplicate.