

TERRELL COUNTY BOARD OF EDUCATION
Graduation Rule for Students entering
High School in 1997-1998 and subsequent years
160-4-2-.46

Descriptive Code: IHF -4
Issue Date: 8/9/1999
Rescinds Code:
Date:

- 1. Purpose:** This rule specifies programs of study that will be offered by the Terrell County Board of Education. This rule becomes effective for students enrolling in the ninth grade for the first time in the 1997-98 School Year and for subsequent years.

II. Definitions

Applied Mathematics I – a hands-on laboratory course defined by QCC objectives that utilizes the content of units A, B, C and 1-15, the related materials, and the methodologies developed by the Center for Occupational Research and Development (CORD).

Applied Mathematics II – a hands-on laboratory course defined by QCC objectives that utilizes the content of units 16-33, the related materials, and the methodologies developed by CORD.

Carnegie Unit – one unit of credit awarded for a minimum of 150 clock hours of instruction.

Carnegie Unit, Summer School – one unit of credit awarded for a minimum of 120 clock hours of instruction.

College Preparatory (CP) Program – a program of study requiring 22 Carnegie units as specified by the State Board of Education. Completion of this program is signified by a High School Diploma with a College Preparatory Seal.

College Preparatory with Distinction (CP+) Program – a program of study requiring 24 Carnegie units and a grade-point average in the core courses of 3.0 or above on a four-point scale or 80 numeric grade-point average or above as specified by the State Board of Education. Completion of this program is signified by a High School Diploma with a College Preparatory Seal of Distinction.

Core Area of Study for Carnegie unit credit – one of the 10 identified sections from which courses may be selected to count as one of the 22 Carnegie unit requirements for the College Preparatory (CP) program of study or one of the 24 Carnegie unit requirements for the College Preparatory with Distinction (CP+) program of study or one of the 22 Carnegie unit requirements for the Technology/Career-preparatory (TC) program of study or one of the 24 Carnegie unit requirements for the Technology/Career-preparatory with Distinction (TC+) program of study.

Core Courses (c) – courses chosen from English/language arts, mathematics, science, social studies and foreign language for a high school diploma. For a Technology/Career-preparatory program of study, four Technology/Career-preparatory units are also considered to be core courses.

Core Technology/Career/prep Courses (TC) – courses chosen from Technology/Career-preparatory to be used to meet requirements for the Technology/Career-preparatory or Technology/Career preparatory with Distinction Programs of Study.

Early Admissions – a program in which a high school student enrolls as a full-time post-secondary student and pursues a post-secondary degree in lieu of a high school diploma.

Elective Course (e) – a course that a student may select beyond the core requirements to fulfill the Carnegie unit requirements for graduation.

Joint Enrollment – an arrangement between a local Board of Education and a regionally accredited post-secondary public or private institution wherein a student enrolls in post-secondary classes and earns Carnegie units of credit that count toward high school graduation requirements and hours for post-secondary credit.

Post-secondary Options – a joint enrollment program between public schools and public post-secondary institutions wherein a student enrolls in post-secondary classes and earns Carnegie units of credit that count toward high school graduation requirements and post-secondary credit hours.

Programs of Study – the courses needed to complete the Technology/Career-preparatory (TC) or the Technology/Career-preparatory with Distinction (TC+) and/or the College Preparatory (CP) or the College Preparatory with Distinction (CP+) requirements.

Required Course (r) – a specific course that each student in a program of study shall pass to graduation from high school.

Seal – an attachment placed on a high school diploma indicating the successful completion of one or more programs of study.

Secondary School Credential – a document awarded to students at the completion of the high school experience.

(a) The **High School Diploma** – the document, with appropriate seal(s), awarded to students certifying that they have satisfied attendance requirements, Carnegie unit requirements and the state assessment requirements as referenced in Rule 160-3-1-.07 Testing Programs – Student Assessment. When a student has satisfied the educational requirements for the Technology/Career-preparatory or Technology/Career-preparatory with Distinction and/or College Preparatory and/or College Preparatory with Distinction Program(s), the high school diploma with appropriate seal(s) will be issued.

(b) The **High School Certificate** – the document awarded to pupils who do not complete all of the criteria for a diploma but who meet all requirements for attendance and Carnegie units.

(c) The **Special Education Diploma** – the document awarded to students with disabilities assigned to a special education program who have not met the state assessment requirements

referenced in Rule 160-3-1-.07 or who have not completed all of the requirements for a high school diploma but who have nevertheless completed their Individualized Education Programs (IEP).

Technology/Career-preparatory (TC) Program – a program of study requiring 22 Carnegie units as specified by the State Board of Education. Completion of this program is signified by a high school diploma with a Technology/Career-preparatory Seal.

Technology/Career-preparatory with Distinction (TC+) Program – a program of study requiring 24 Carnegie units and a grade point average in the Core Courses of 3.0 or above on a four-point scale or 80 numeric grade-point average as specified by the State Board of Education. Completion of this program is signified by a high school diploma with a Technology/Career-preparatory with Distinction Seal.

III. Requirements

The Terrell County Board of Education will provide secondary school curriculum, instructional and support services that reflect the high school graduation and state assessment requirements and assist all students in developing their unique potential to function in society.

The Terrell County Board of Education will submit a copy of this policy to the Georgia Department of Education and keep on file letters from the State Superintendent of Schools or designee stating that the local policy meets all state requirements.

To enroll in post-secondary, joint enrollment, or early admissions programs students must meet the following criteria:

(a) **For non-Technology/Career-preparatory courses:**

1. Minimum Scholastic Aptitude Test scores of 970 on combined verbal and mathematics sections.
2. Minimum cumulative high school grade point average of 3.0 on a four-point scale in academic subjects.
3. Written verification by high school principal of student's eligibility and intended enrollment.
4. Written consent of parent or guardian (if the student is a minor).
5. The awarding of six Carnegie units of credit for each 45 quarter hours or 30 semester hours or one Carnegie unit for each seven and one-half (7.5) quarter hours or five (5) semester hours successfully completed by a student in an approved post-secondary course. Credit for participation in fewer than 7.5 quarter hours or 5 semester hours shall be determined by using the same ratio state above.

6. Written agreement for joint enrollment between the local school system and post-secondary institution.

(b) For Technology/Career-preparatory courses:

1. Technology/Career-preparatory courses offered in area technical schools or colleges.

2. Inclusions of technical school or college courses in which students are participating.

3. Written consent of parent or guardian (if the student is a minor).

4. Written verification by high school principal of student's eligibility and intended enrollment.

5. The awarding of six Carnegie units of credit for each 45 quarter hours or 30 semester hours or one Carnegie units for each seven and one-half (7.5) quarter hours or five (5) semester hours successfully completed by a student in an approved post-secondary course. Credit for participation in fewer than 7.5 quarter hours or 5 semester hours shall be determined by using the same ratio stated above.

6. Written agreement for joint enrollment between the local school system and post-secondary institution.

Terrell County shall require that:

Students who enroll from another state shall meet the graduation requirements for the graduating class they enter and the state assessment requirements as referenced in Rule 160-3-1-.07.

Students who enroll in the ninth grade for the first time in the 1997-98 school year and withdraw shall meet the graduation requirements specified in this rule and the assessment requirements specified in Rule 160-3-1-.07.

Attendance requirements for the Terrell County Board of Education shall be consistent with state compulsory attendance laws.

The Terrell County Board of Education requires that students meet state assessment as referenced in Rule 160-3-1-.07 Testing Programs – Student Assessment to be eligible for a diploma.

A student who has no means of written communication due to a severe physical disability shall not be required to take the writing portion of the state assessment requirements.

IV. Carnegie Units

The Terrell County High School shall make available to all students the programs of study for the required College Preparatory, College Preparatory with Distinction, Technology/Career-preparatory and Technology/Career-preparatory with Distinction programs of study.

A course shall count only once for satisfying any Carnegie unit requirement for graduation. The same course cannot be used to satisfy a Carnegie unit requirement in more than one core area of study. See the following chart:

CORE AREAS OF STUDY	CP	CP+	TC	TC+
English/Language Arts*	4	4	4	4
Mathematics*	4	4	3**	3**
Science*	3	3	3	3
Social Studies*	3	3	3	3
Health and Physical Education	1	1	1	1
Computer Technology and/or Fine Arts and/or Technology/Career Prep and/or Foreign Language	1	1	1	1
Foreign Language*	2	2	0	0**
Technology/Career-prep units (From core Technology/Career-prep courses)	0	0	4	4
Locally required or elective units	4	4	3**	4**
State Electives from Core Courses (Courses with a single asterisk and/or Fine Arts)	0	2	0	1
TOTAL UNITS (MINIMUM)	22	24	22	24

*Core Courses

**Technology/Career-prep Students may want to utilize an elective unit as Foreign Language or as a fourth unit of mathematics depending upon the student's program of study and the student's intentions to enter a University System of Georgia institution. Determination of the appropriate number of mathematics units for each Technology/Career-preparatory program of study shall be determined by the Early County Board of Education. BY THE YEAR 2001, STUDENTS ENTERING A UNIVERSITY SYSTEM OF GEORGIA INSTITUTION MUST HAVE 4 UNITS OF MATHEMATICS.

***Technology/Career-preparatory includes Junior Reserve Officer Training Corps (JROTC).

Note: Students who wish to be eligible for the HOPE Scholarship Program should check with their counselor regarding current HOPE Scholarship requirements.

V. Required Core/Elective Credit

Carnegie unit credit for graduation shall be awarded only for courses that include concepts and skills based on the Quality Core Curriculum (QCC) or those approved by the State Board of Education.

Carnegie unit credit for core courses shall be awarded only for courses that include concepts and skills based on the QCC for grades 9-12. For example, a student who takes Algebra I in the eighth grade that meets 9-12 QCC requirements shall be awarded Carnegie unit credit. The Individualized Education Program (IEP) shall specify whether core courses taken as part of an IEP shall receive core Carnegie unit credit.

Only elective course credit or no course credit may be awarded for courses in which instruction is based on the QCC for grades K-8.

VI. Areas of Study

Courses that shall earn Carnegie unit credit in English/language arts, mathematics, science, social studies, health/physical education, foreign languages, military science, music, visual arts, dance, drama, computer science, education, humanities, personal/interpersonal/social skills and Technology/Career-preparatory are listed in Rule 160-4-2-.03 (List of Funded K-8 Subjects and 9-12 Courses).

Any student in the Technology/Career-preparatory (TC), Technology/Career-preparatory with Distinction (TC+), College Preparatory (CP), or College Preparatory with Distinction (CP+) programs of study may select any course listed in the course listing rule. The one exception to this provision is where the letter "r" appears with course names. These courses are required. They must be taken and cannot be substituted with any other course. Any course identified as "c" is a core course and may be selected to count as one of the core Carnegie unit requirements. Courses identified as "tc" will count as one of the four core Technology/Career-preparatory courses for a TC or TC+ program of study. A course identified as "e" is an elective course that may be selected beyond the core requirements to fulfill the Carnegie unit requirements.

English/Language Arts: For the CP, CP+, TC, and TC+ programs of study, at least one-half Carnegie unit of credit in American literature/composition is required. This course will be taught a minimum of two quarters or one semester. All the courses that may satisfy the remaining Carnegie units of credit for a CP, CP+, TC, or TC+ program are identified with a "c." The other courses identified with an "e" are electives. Grammar/composition will be a component of all courses and will be integrated into the course of study, not isolated.

Mathematics: For the CP and CP+ programs of study, four Carnegie units of credit of approved mathematics will be required. The student record shall show credit or equivalency for each of the core courses of Algebra I (27.061); Euclidean Geometry (27.063) or Informal Geometry (27.062); and Algebra II (27.064) and an additional course listed in the College Preparatory mathematics (27.06) or Advanced Mathematics (27.07) categories. For the student who takes Applied Mathematics I (27.445) and Applied Mathematics II (27.446), the record shall show

credit for Applied Mathematics I (27.445), Applied Mathematics II (27.446), Euclidean Geometry (27.063) or Informal Geometry (27.062), and Algebra II (27.064).

The TC and TC+ programs of study require that a student earn three Carnegie units of mathematics which shall include, as a minimum, Algebra I or its equivalent. To meet the requirements for Algebra I or its equivalent, a student will earn a Carnegie unit in (1) Algebra I, or (2) Fundamentals of Algebra, or (3) a locally developed course equivalent to Algebra I that has been approved by the State Board of Education, or (4) earn two Carnegie units by passing both Applied Mathematics I and II.

Science: Students receiving the CP or CP+ and/or TC or TC+ shall earn three (3) Carnegie units in science. Students earning the CP or CP+ seal will pass one physical science, one life science or two units of applied biology/chemistry.

Students earning the TC or TC+ seal shall meet the requirements for the CP or CP+ seal or will pass any three units of science, including one physical science, one life science or two units of applied biology/chemistry.

Science courses that meet the science requirement for graduation shall be year-long courses with the exception of the third Carnegie unit. All courses meeting the science requirements for graduation must be laboratory-based.

Social Sciences: Three Carnegie units of credit shall be required in social studies for the CP, CP+, TC or TC+ seal(s). One Carnegie unit is required in United States history. One Carnegie unit will be required from the world studies area, e.g., world history or world geography. World history is required for the CP and CP+ seals. One quarter or one semester of citizenship education (government) is required. One quarter or one semester of Principals of Economics/Business/Free Enterprise is required.

Health and Physical Education: For each program of study, one Carnegie unit of health and physical education is required. Students will combine two semesters or three quarters of Health (17.011), Health and Personal Fitness (36.041) or Advanced Personal Fitness (36.051) to satisfy this requirement. Health and physical education courses may be taken as electives for all programs of study. Courses in physical education shall be taken to enhance lifelong fitness and physical activities rather than development of athletic performance.

Foreign language: Two Carnegie units of foreign language are required for the CP and CP+ programs of study. Students whose native language is not English may be considered to have met the foreign language requirement by exercising the credit in lieu of enrollment option if they are proficient in their native language. A formal examination is not necessary if other evidence of proficiency is available. Any course or combination of foreign language courses may be selected to earn Carnegie unit credit to satisfy the requirements in foreign language. Any foreign language courses may be used to satisfy the elective unit requirements.

For a student who is hearing impaired, American Sign Language may be taken as an elective or as a core courses to fulfill the requirements of the CP or CP+ seal. If American Sign Language is

to be used to fulfill the college preparatory requirement of two years of the same foreign language, adherence to the following paragraph is required.

For the purpose of fulfilling the foreign language requirement for a CP or CP+ seal, a demonstrated proficiency in American Sign language shall be accepted as a foreign language if it is determined that a deaf student has a hearing loss which significantly impacts upon the student's ability to learn a foreign language. The IEP Committee shall determine if American Sign Language is to be substituted for the foreign language requirement. The IEP Committee will state in the IEP that American Sign Language is substituting for the foreign language and that two years of American Sign Language must be taken to complete the requirement.

For students who are not hearing impaired, American Sign Language may be taken for one unit of elective credit or for the third unit of foreign language credit.

Any foreign language course may be used to satisfy the elective unit requirements.

Technology/Career-preparatory: To receive only the TC or TC+ seal, a student will complete at least four Technology/Career-preparatory units, three of which must be concentrated in one occupational or related program areas. One of the four units may include the Program of Education and Career Exploration (PECE), Coordinated Vocational Academic Education (CVAE) or Related Vocational Instruction (RVI).

To receive both the CP or CP+ and the TC or TC+ seal, a student will complete at least four units from Technology/Career-preparatory courses. Any course or combination of courses may be selected to earn Carnegie unit credit to satisfy the core area of Technology/Career-preparatory.

Any of the courses may be used to satisfy the elective unit requirements.

REQUIRED PROCEDURES FOR AWARDING CARNEGIE UNITS OF CREDIT

A Carnegie unit of credit for graduation shall be awarded to students only for successful completion of state-approved courses of study based on a minimum of 150 clock hours of instruction provided during the regular school year or a minimum of 120 clock hours of instruction in summer school.

Carnegie units of credit for graduation shall be awarded to high school students participating in any joint enrollment program using the ratio referenced in Rule 160-4-2-.34 (Post-secondary Options).

LOCAL AUTHORITIES AND RESPONSIBILITIES

The Terrell County Board of Education shall provide instructional, support and delivery services. These services shall include, but are not limited to the following:

1. A continuous guidance component beginning with the ninth grade. The purposes of the guidance component are to familiarize students with graduation requirements, to help them

identify the likely impact of individual career objectives on the program of work studies they plan to follow and to provide annual advisement sessions to report progress and offer alternatives in meeting graduation requirements and career objectives.

2. Record keeping and reporting services that document student progress toward graduation and include information for the school, parents and students.
3. Diagnostic and continuous evaluation services that measure individual student progress in meeting competency expectations for graduation.
4. Instructional programs, curriculum and course guides and remedial opportunities to assist each student in meeting graduation requirements.
5. Appropriate curriculum and assessment procedures for students who have been identified as having disabilities that prevent them from meeting the prescribed competency performance requirements