

TERRELL COUNTY BOARD POLICY
Field Trips, Excursions & Assemblies

Descriptive Code: IFCB
Date: 5/12/1997
Rescinds Code:
Date Issued:

This policy applies to such activities as participation in field trips, assemblies and homecoming functions: access to computer labs, and provisions of transportation to off-campus functions. Field trips may be arranged by professional personnel as one method of meeting instructional obligations. Except for Georgia High School Association events such as football games, band festivals, and literary meets, etc., the following criteria shall be observed:

1. Parental permission in writing must be secured for each student to participate. No student shall be penalized if unable to participate.
2. School owned buses and regularly employed bus drivers shall be used whenever possible. Any other drivers of school owned buses or vehicles shall be properly qualified, licensed, insured drivers approved by the Superintendent.
3. Administrative regulations regarding gas, oil, etc., in school owned vehicles, recommended by the Superintendent and approved by the Board, are observed.
4. The use of private automobiles is discouraged, but if approved by the principal and superintendent, parental permission must be secured and drivers properly insured.
5. Principals shall approve all field trips made from their respective schools. It is expected that they will consider the objectives of the trip, the time involved, the costs, and means of financing, the safety of students with regard to places visited, supervision and mode of transportation when considering requests made by staff members for such approval. They may limit the number of trips conducted for any group of students by a single staff member of the number of trips participated in by any individual student.
6. Superintendent or designee shall approve all field trips submitted by principals which require transportation.
7. Students with disabilities will be included in academic and extra-curricular functions to the same extent as students without disabilities.