

**TERRELL COUNTY BOARD POLICY**  
**Classified Personnel Evaluation**

**Descriptive Code:** GCI  
**Issue Date:** 10/11/10  
**Rescinds Code:**  
**Issue Date:**

The development of a strong, competent support staff is essential to the smooth functioning of a school system. The Board expects all employees to make continuous efforts to improve their work and expects their supervisors to assist them through supervision and evaluation processes.

All personnel employed by the Terrell County Board of Education shall have their performance evaluated annually by appropriate trained evaluators. All such performance evaluation records shall be part of the personnel evaluation file and shall be confidential.

The supervisor shall discuss the standards of performance and behavior required of the employee in the position to which he/she is appointed.