

**TERRELL COUNTY BOARD POLICY**  
**Food Service Management**

**Descriptive Code: EE**  
**Issue Date: 6/14/2010**  
**Rescinds Code: EE, EE-1,EEAB**  
**Issued: 9/14/1987, 11/14/2005, 3/11/1985**

The Terrell County Board of Education School Nutrition Program will maximize student participation and quality meals in all schools in the system by participating in the Statewide School Nutrition Program (Federal Lunch Program and Federal Breakfast Program). This program is designed to provide to all students nutritious meals meeting 1/3 Recommended Dietary Allowances (RDA) at lunch and 1/4 Recommended Dietary Allowances at breakfast.

The Superintendent is responsible for seeing that the local school nutrition program is nutritionally adequate, educationally effective and financially sound.

The School Cafeteria Manager shall be responsible for the operation of the lunchroom program in each school. The school principal shall be responsible for general supervision of the program and directly responsible for student accounting.

The Lunchroom Supervisor shall be responsible for the purchase of all food, supplies, and other items necessary for the operation of the lunchroom. These purchases, record keeping, inventories, etc. shall conform to standard procedures as outlined by state requirements.

The county lunchroom program will be operated under the general recommendations and standards as set forth by the State Board of Education. Proper records and accounting for all school lunchroom funds must be accurately kept and available for audit at all times.

**Sale of Foods**

Based on information from the State Department of Education, USDA and the high percentage of free breakfasts and lunches, the recommendation was made through the State that we participate in free breakfast and lunch program for all students.

Therefore, the sale of foods of minimal nutritional value is prohibited to students in elementary schools\* from the beginning of the school day through the end of the last meal period.

No school shall sell foods of minimal nutritional value in the food service areas during the meal periods.

Proceeds from the sale of competitive foods shall benefit the school's non-profit meal program, or the school or student organizations approved by the school.

\*An elementary school is defined as a school housing any combination of grades K-5.

