

TERRELL COUNTY BOARD POLICY
Bids and Quotations

Descriptive Code: DJED
Issue Date: 5/10/2010
Rescinds Code:
Issued:

All purchases made in the open market shall be consummated after careful pricing. Since State of Georgia contract prices are based on competitive bids, state contract pricing may be used in lieu of obtaining competitive bids locally.

All contracts and all open market orders will be awarded to the lowest responsible qualified supplier. When bidding procedures are used, bids shall be advertised appropriately. Suppliers shall be invited to have their names placed on mailing lists to receive invitations to bid. When specifications are prepared, they will be mailed to all merchants and firms who have indicated an interest in bidding.

All bids must be submitted in sealed envelopes, addressed to the Board, and plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified and all bidders and other persons shall be invited to be present.

The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the district. The Board reserves the right to waive any formalities in, or reject, any or all bids or any part of any bid. Businesses located in Terrell County may, at the discretion of the Board of Education, be given preference at the time the Board awards bids.

The bidder to whom an award is made may be required to enter into a written contract with the district. Any agency that participates as a partner with the TCBOE in application for a competitive grant, shall be exempt from the competitive bid process. The school system may enter into a contract(s) with a partner agency for performance of services as specified in the grant application.